|  |  |
| --- | --- |
|  | **APPLICATION FOR APPROVAL OF RECOGNIZED ORGANIZATIONS**  |
| **Europe Head Office** 5, Sachtouri Street Piraeus, Greece, 18536, 6th floor T: +30 210 4293500 F: +30 210 4293505 | **USA Head Office** The Woodlands, TX, 77380 9595 Six Pines Drive, Suite 8210, Office 277 T: +1 832 631 6061 F: +1 832 631 6001 |

part 1. ORGANIZATION GENERAL INFORMATION

|  |  |
| --- | --- |
| Organization Name: |       |
| Address: |       | Town/City |       |
| Country |       | Post/Zip Code |       |
| Telephone Number: |       | Fax Number: |       |
| Email: |       | Website: |       |

part 2. contact details

|  |  |  |  |
| --- | --- | --- | --- |
|  | Managing Director | Technical Director | Contact Person(If other than Managing Director) |
| Name |       |       |       |
| Surname |       |       |       |
| Citizenship |       |       |       |
| Passport No |       |       |       |
| Address |       |       |       |
| Town/City |       |       |       |
| Country |       |       |       |
| Post/Zip Code |       |       |       |
| Telephone Number |       |       |       |
| Cell Number |       |       |       |
| Fax |       |       |       |
| Email |       |       |       |

part 3. Minimum Standards for RO (ref. Section 3 of Appendix 1 to A.739(18))

|  |  |
| --- | --- |
| Does the Organization have functions delegated by another Administration(s)? | [ ]  Yes [ ]  No |
| If “Yes”, does the Organization meet the Minimum Standards for RO? | [ ]  Yes [ ]  No |
| If “Yes”, please answer below (1 to 9): |
| 1 | Are rules and regulations published and maintained? | [ ]  Yes [ ]  No |
| 2 | Are representatives of the Administration(s) allowed to participate in the development of the RO’s rules and regulations?  | [ ]  Yes [ ]  No |
| 3 | Is the RO governed by principles of ethical behavior? | [ ]  Yes [ ]  No |
| 4 | Does the RO demonstrate technical, administrative and managerial competence? | [ ]  Yes [ ]  No |
| 5 | Does the RO provide relevant information to the Administration(s)? | [ ]  Yes [ ]  No |
| 6 | Has the RO’s management defined and documented its policy and objectives for quality, and implemented it? | [ ]  Yes [ ]  No |
| 7 | Does the RO have Online Database for fleet registered and provide access to Survey Status?  | [ ]  Yes [ ]  No |
| 8 | Has the RO developed, implemented and maintained an effective internal quality system? | [ ]  Yes [ ]  No |
| 9 | Has the RO certified its quality system by an independent body of auditors? | [ ]  Yes [ ]  No |

part 4. Internal quality system

|  |  |
| --- | --- |
| Does the Organization hold valid ISO 9001:2015 Certification? | [ ]  Yes [ ]  No |
| Certified By: |       |
| Issued Date: |       | Next Surveillance Date: |       | Expiration Date: |       |

part 5. number of employees

|  |  |  |
| --- | --- | --- |
|  | Headquarters | Field |
| Supervisory Personnel: |       |       |
| Technical Appraisal Personnel: |       |       |
| Exclusive Survey Personnel: |       |       |
| Administrative Personnel: |       |       |

part 6. billateral relationship(s)

|  |  |
| --- | --- |
| Does the company have any bilateral agreement with another RO(s)?  | [ ]  Yes [ ]  No |
| If “Yes”, please name the RO(s): |       |

part 7. fleet statistics

|  |  |
| --- | --- |
| Number of Vessels currently holding statutory certificates issued by the Organization: |       |
|  |
| Fleet percentage estimation per type of vessels:  | Passenger Ship |       |
| Bulk Carrier |       |
| Oil Tanker |       |
| Gas Carrier |       |
| Mobile Offshore Drilling Unit |       |
| Other Cargo Ship |       |
|  |
| Fleet percentage estimation per vessel GRT:  | 0 – 1,000 |       |
| 1,000 – 10,000 |       |
| 10,000 – 50,000 |       |
| 50,000 – 200,000 |       |
| 200,000 + |       |
|  |
| Fleet percentage estimation per vessels age:  | 0 – 5 |       |
| 5 – 15 |       |
| 15 – 25 |       |
| 25 + |       |

# part 8. PSC/USCG performance in the past three (3) years

|  |  |  |
| --- | --- | --- |
|  | Inspections | Detentions |
| Paris MoU |       |       |
| Tokyo MoU |       |       |
| US Coast Guard |       |       |

# part 9. Required information to be attached to this application

|  |
| --- |
| 1. Copy of valid ISO 9001:2015 Certificate
 |
| 1. Code of Ethics, Company Mission Statement and Quality Objectives
 |
| 1. List any Flag Administration(s) given authorization to the Organization, along with letter of Authorization or evidence of authorization
 |
| 1. Article of Incorporation of the Company
 |
| 1. Organization Chart indicating the Organization’s structure
 |
| 1. CV of Managing Director
 |
| 1. CV of Technical Director
 |
| 1. List of Active RO Surveyors/Auditors along with their qualifications and respective geographical area distribution
 |
| 1. RO Procedure in case of PSC Inspection / Detention and communication with Flag
 |
| 1. RO Procedure for criteria for acceptance, verification, validation, monitoring and inspection of vessels
 |
| 1. System/Process of communicating with the Flag in case that statutory or class is suspended
 |
| 1. System/Process of communicating with the Flag in case of overdue surveys and recommendations
 |
| **In order to complete this Application, the Palau Flag Authorization may request an onsite audit.** |

part 10. applicant and signature

|  |
| --- |
| I (applicant name)       hereby declare that I am Authorized Person to act on behalf of the Organization and that all information contains in this written application herein are true and correct.  |
| Signature | Date |
|       |       |
|  |  |
| A black and silver text on a white surface  Description generated with high confidenceScan to download thisapplication form |