



## **Memo No. TDM003-2023**

**To: Shipowners, ISM Operators, Deputy Registrars and Recognized Organizations**

**Re: Request for services from the Technical Department.**

**Date: 28 August 2023**

We take this opportunity to remind our Deputy Registrars and Recognized Organizations of the request for services from the Technical Department. A Technical Certificate is a certificate issued by IMMARBE's Technical Department in compliance with National and International laws and conventions. Exemptions, Waivers, Statements of Authorization, DMLC Part I are samples of what are defined as Technical Certificate.

To provide efficient services, we request that when making an application as per [MMN-19-002r1](#) (issued or renewed) for technical services, kindly provide the following:

- A completed Form TDF-006 Application for Technical Certificate.
- The supporting documentation(s).
- Explanatory note requesting the issuance of the Technical Certificate.
- Latest Vessel Survey Status (if applicable).
- Provisional Technical Certificate issued by the RO, if applicable.
- Relevant Statutory Certificate (i.e., International Oil Pollution Prevention Certificate with its Form for the issuance of a Waiver of Requirement), if available.
- In case of unavailability of the relevant Statutory Certificate, the expiration date of the relevant Full-Term Statutory Certificate must be provided.
- Previous Technical Certificate, if applicable.
- **And, for the request of two or more vessels or sister ships etc., please apply for each request as a single vessel to avoid confusion and delay (non-responses) in the services being requested.**

For the Declaration of Maritime Labor Convention Part I (DMLC Part I) a different application form (TDF-005) was developed. This request shall include a completed Form TDF-005 Application for DMLC Part I, the financial security certificates along with the MLC 2006 certificate or the RO confirmation of the validity date (if it is a renewal). If the CUSTOMER REQUEST is acceptable and complies with MLC 2006 Convention, then the DMLC Part I is issued.



Please be informed that if the information is not adequate, additional information will be requested. If the CUSTOMER REQUEST is acceptable and complies with all National and International Regulations, then a Technical Certificate is issued.

We reiterate that as per Merchant Marine Notice 19-002r1, all Technical Certificates issued to a Belize registered vessel will have the same expiration date or the date nearest as possible of its relevant statutory certificate with a maximum period of five (5) years.

The reissuance of a Technical Certificate is required and should be applied before the expiration of each certificate or statutory certificate. The renewal becomes mandatory for change of name and vessels' particulars or with the DMLC Part I, change of name, ownership, and management etc. The applicable fee will be in accordance with the Merchant Marine Notice (19-003).

We anticipate your cooperation and assistance in this regard and look forward to receiving confirmation of this email.

A handwritten signature in purple ink, appearing to read "Eduardo Simon", is written over a horizontal line.

**Eng. Eduardo Simon**  
Technical Manager  
International Merchant Marine Registry of Belize

